

# Hirst Courtney & West Bank Parish Council

Minutes of the Hirst Courtney & West Bank Parish Council meeting, held on 19<sup>th</sup> March 2024, at 7pm, in the restaurant area of The Sloop Inn, Temple Hirst.

**Present:** Cllrs Wagstaff, Forbes, Barrett, Harper, McGuigan, Stephenson, and Webster.

**Attending:** H. Phillips – Clerk, and one member of the public.

## **AGENDA**

### **96. Apologies for Absence**

All Councillors were present at the meeting.

### **97. Declarations of Interest**

There were no disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

### **98. Minutes of the Parish Council meeting – 20<sup>th</sup> February 2024**

The Council considered approval of the Minutes of the Parish Council held on 20<sup>th</sup> February 2024.

**Resolved: That the Minutes of the Parish Council meeting held on 20<sup>th</sup> February 2024 be approved.**

### **99. Chair's Report**

The Council received the Chair's verbal report on events attended and items to note since the meeting held on 20<sup>th</sup> February 2024.

The Chair reported that the Litter Pick, which was carried out on 17<sup>th</sup> March 2024 was poorly attended with only two residents assisting alongside a number of the Councillors. The event had been publicised through posters, and inclusion on the Community Facebook and WhatsApp mediums.

The clerk requested that the Local Authority collect the refuse during the week commencing 18<sup>th</sup> March 2024, and the Chair confirmed that this service had already taken place.

**Resolved: That the Chair's Report be noted.**

### **100. Clerk's Report**

The Council received the clerk's verbal report on matters dealt with since the last Council meeting on 20<sup>th</sup> February 2024, as follows: -

- A VAT Reclaim has been requested from HMRC for the sum of £331.48 which is expected to be received into the Council's bank account within the next two weeks.
- Relating to the barriers for around the Christmas Tree, the clerk found 'Chapter 8' metal personnel barriers which can be rented, and includes delivery and collection (12x barriers for 4 weeks), for circa £100.00, or these can be purchased (12x barriers), for circa £230.00

A discussion was held by the Cllr's on the existing fencing and economy of replacing like for like, or using alternatives. It was agreed that as there was a

good deal of time before a decision needs to be made, the clerk would continue to explore other options and report to the Council when completed.

Cllr's Wagstaff and Stephenson updated all, at this point, relating to the fallen tree which was reported at the February 2024 meeting and has now been removed, and the noticeboard at West Bank, which is set to be re-varnished shortly.

**Resolved: That**

- i) the clerks report be noted.**
- ii) the clerk continue to explore alternative options for the Christmas Tree barriers; and**
- iii) Cllr Wagstaff and Stephenson's updates be noted.**

**101. Questions from the Public**

The Council received an update on recent events and issues from the attending PCSO, Annie Newbould. It was confirmed that there had been no issues raised since 1<sup>st</sup> February 2024. There had been two vehicles reported as possibly abandoned in the Parish area, however on discussion a Cllr noted that the vehicles were known and were belonging to residents. The PCSO thanked the Cllr for this information.

**Resolved: That the PCSO's verbal update be noted.**

**102. Flood Issues 2023-24**

The Council received an update from Cllr's Wagstaff and Forbes regarding the meeting concerning flooding in the community, with Member of Parliament, Keir Mather, held on 15<sup>th</sup> March 2024 at Selby Golf Club.

Cllr Forbes gave a brief summary of the issues which the Parish had experienced earlier in the year. The meeting was attended by Cllr's Wagstaff and Forbes, the Clerk, and Mr Mather and his secretary.

The MP was concerned about the issue and will be contacting both the Environment Agency (EA) and Leeds City Council (LCC), to enquire about the issues raised, and would request an amenable solution to reduce the future risk of flooding in the area. He intends to query the questionable communications between the EA and LCC at the time of the recent flooding. Mr Mather also raised his concerns regarding the riverbank maintenance.

Response from the MP will be forwarded to the clerk who will in turn communicate this to the Parish Council.

**Resolved: That the update from Cllr's Wagstaff and Forbes, and the intended actions of Keir Mather (MP) be noted.**

**103. Finance Matters**

103.1 The Council received the accounting reports and bank statements up to 29<sup>th</sup> February 2024.

**Resolved: That the accounting reports up to 29<sup>th</sup> February 2024 be approved.**

103.2 The Council considered the payments made by the clerk under delegated authority.

Invoice Date	Customer Inv. No.	Payee	Payment Detail	Date Paid	Amount Due/ Paid	Payment Method (Incl. Cheque No.)
25/02/2024	M11 Wk47	H Phillips	Clerk's Salary - Feb '24	25/02/2024	£268.04	BACS
09/02/2024	to 9th Feb '24	HSBC	Bank Charges	02/03/2024	£5.00	DD
05/03/2024	IN09852506	Npower	Streetlight Energy - Feb '24	20/03/2024	£249.87	BACS

**Resolved: That the payments made by the clerk under delegated authority be approved.**

- 103.3 The Council considered authorisation of the clerk's standard hours worked in March 2024.

**Resolved: That the clerk's standard hours worked in March 2024 be approved.**

#### 104. Planning Matters

No new Planning Applications, Consultations, or Planning Decisions had been received since the meeting held on 20<sup>th</sup> February 2024.

#### 105. Playpark

The Council discussed actions required after the playpark general inspection was completed at agenda items 99 and 100.

Cllr Harper noted that he would complete cleaning of the playpark equipment over the next few weeks.

Cllr Wagstaff noted that he would address the rotten section of the wooden picnic bench/ table over the next few weeks.

**Resolved: That Cllr Harper and Wagstaff intended action be noted and thanked.**

#### 106. Training

- 106.1 No training requests that have been processed since 20<sup>th</sup> February 2024.

- 106.2 No feedback has been received from any members of the council who have attended training courses since 20<sup>th</sup> February 2024.

#### 107. Date of Future Parish Council Meeting: 23<sup>rd</sup> April 2024.