

Hirst Courtney & West Bank Parish Council

FOR THE ATTENTION OF ALL PARISH COUNCILLORS

You are hereby summoned to attend the **Hirst Courtney & West Bank Parish Council** meeting on **Tuesday 18th October 2022 at 7.00pm**, at **The Sloop Inn, Temple Hirst**.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press may attend the meeting.

H. Phillips

Clerk to Hirst Courtney & West Bank Parish Council

AGENDA

49. Apologies for Absence

To receive apologies for absence and to consider the reasons for absence.

50. Declarations of Interest

To receive disclosures of personal and pecuniary interests from councillors on matters to be considered at the meeting.

51. Solar Farm

51.1 To consider the proposed Helios Solar Farm, in the land adjacent to Hirst Courtney and West Bank.

51.2 To receive questions from the public regarding the proposed solar farm. (max. 10 minutes)

52. Report from the Chair/ Vice-Chair

52.1 To receive a verbal report from the Chair/ Vice Chair on events and meetings attended since the meeting held on 26th July 2022.

52.2 To receive and update from the Chair/ Vice Chair regarding the employment of the Parish Clerk/ RFO.

53. Questions from the Public

To receive questions from members on any local issues/ concern.

54. Minutes of the Parish Council

To consider the minutes of the Parish Council meeting held on the 26th July 2022 (pages 3 to 6)

55. Finance Matters

55.1 To consider the Bank Statements and Reconciliation, Income and Expenditure, and Budget Monitoring reports up to 30th September 2022.

55.2 To consider approval of payments outstanding and those made by the clerk under delegated authority.

55.3 To consider the council's Bank Accounts.

i) HSBC Mandate relating to signatories old and new.

- ii) Santander account relating to its closure, closing balance and transfer of funds.

55.4 To consider authorisation of the clerk's hours worked since commencement of employment on 9th September 2022.

56. Planning Matters

55.1 To consider response to notified planning applications.

- i) 2022/0987/CPE: 30 West Bank, Carlton. – Lawful development certificate for the retention of mobile home as a domestic dwelling.
- ii) 2022/0825/OUT: Royal Oak Inn, Main Street, Hirst Courtney. – Outline application with all matters reserved for erection of up to 7 dwellings.

55.2 To consider response to consultation letters received. – (None Received)

55.3 To receive notified planning decisions.

- i) 2021/0564/FUL: Apple Blossom Caravan & Camping, West Bank, Carlton. Installation of play equipment to existing children's play area, former shipping container toilet block and use of land for the storage of caravans (part retrospective). GRANTED
- ii) 2022/0758/FUL: 27 West Bank, Carlton. – Erection of leisure dwelling. REFUSED
- iii) 2022/0640/HPA: Rose Cottage, Main Road, Hirst Courtney. – Demolition of front & rear porch & single storey side extensions & erection of first floor extension, to bring eaves up to existing front eaves level , & a two storey side extension with first floor balcony, together with internal modifications. GRANTED

57. Clerk's Report

To receive the clerk's verbal report for updates on correspondence received, and actions completed since commencement of employment.

58. Date & Time of Next Meeting

22nd November 2022 at 7pm.

Minutes of the Parish Council held on 26th July 202 at 7pm at The Sloop Inn, Temple Hirst

Present

Councillors: Cllr's R. Wagstaff (Chair), I. Forbes (Vice-Chair), J. Barratt, G. Burbidge, M. Hird, and A. McGuigan.

In Attendance: Mrs S. Rockliff, **Proper Officer/ Clerk**

Members of the Public: Two

38. Apologies for Absence

Apologies and reason for absence were received from Cllr L. Howsam.

Resolved: That the apologies and reason for Cllr Howsam's absence be approved.

39. Declarations of Interest

There were no declarations of personal or prejudicial interests received from councillors on matters to be considered at the meeting.

40. Minutes of the meeting of the Parish Council

Councillors considered the Minutes of the meeting of the Parish Council held on the 28th June 2022.

Resolved: That the Minutes of the Parish Council held on the 28th June 2022 be approved.

41. Questions from the Public

i) A member of the public expressed concern about the overgrown verges on the A19 at the Fox Lane junction, as the vegetation is restricting visibility.

Resolved: That the clerk report the issue to NYCC Highways Dept.

ii) A member of the public reported that Back Lane, Hirst Courtney, is repeatedly being blocked by a parked van.

Resolved: That the clerk contact the owner of the vehicle requesting them to refrain from parking it in that area.

iii) A member of the public raised concern regarding the overgrown verges between the Hirst Courtney, Temple Hirst parish boundary, and the A19. It was felt that visibility is restricted and therefore is deemed a potential danger to pedestrians, cyclists and cars using the road.

Resolved: That the clerk contact NYCC Highways regarding concerns raised.

42. Clerk's Report for On-going Matters

Councillors considered the clerk's report and recommendations to council.

42.1 Npower have confirmed that they have received the updated MPAN from Northern PowerGrid. They are to contact the Parish Council shortly regarding a contract.

42.2 The Council's insurance company have been notified of the increase in cost to replace the playground equipment and the skatepark. It was requested that they indicate what the increase in the cost of insurance will be - awaiting their response.

- 42.3 PKF Littlejohn LLP, the government appointed external auditors for the Annual Governance and Accountability Return (AGAR) have confirmed receipt of documentation and the notification of Exempt status submitted by the Parish Council.
- 42.4 The Annual Playground Inspection has taken place with the report being received previously by the councillors. There will be no charge for the report this year as the Council was charged in 2021 when the inspection should have been free.

Recommendation to Council: That the council receive and consider the Playground Inspection Report at the next council meeting.

**Resolved: That
the clerk's report be noted; and
the findings of the Playground Inspection Report be noted.**

43. Correspondence Received

Councillors received the list of correspondence.

43.1 Selby District Council

43.1.1 Communications information.

43.1.2 Invitation for councillors to participate in a webinar on the 20/07/2022 regarding Electric Vehicle Charging Points.

43.1.3 Rough Sleeper return, for July 2022.

43.2 YLCA

43.2.1 Training bulletins and programme.

43.2.2 White Rose updates: 1st, 11th and 22nd July 2022.

43.3 20's Plenty Campaign update.

43.4 Drax Power Station, information regarding the return to coal-fired generation in times of high demand, due to the energy crisis.

43.5 Helios Renewable Energy Project information.

43.6 NYCC Safeguarding Children in NY poster for display.

**Resolved: That
the correspondence be noted; and
Cllr Wagstaff to display the Safeguarding poster on the noticeboards.**

44. Vacancy of Clerk

Councillors formally received the resignation of the clerk due to relocation. The Chair informed the Council that a previous applicant for the position had again expressed an interest in the role but required more information.

**Resolved: That
the clerk's resignation be accepted with affect from the 1stSeptember 2022; and**

the clerk to contact the previous applicant to discuss the role of parish council clerk.

45. Planning Matters

There were no planning matters for consideration.

46. Finance Matters

46.1 Councillors received bank statement sheet No. 469.

Resolved: That bank statement sheet No.469 be noted.

46.2 Councillors received the income list.

Resolved: That the income list be noted.

46.3 Councillors considered the list of payments made under delegated authority and outstanding payments.

Resolved: That the list of payments made under delegated authority and outstanding payments be approved.

46.4 Councillors considered the bank reconciliation of the current account.

Resolved: That the bank reconciliation be approved.

47. Parish Matters

A councillor reported that the electricity supply at West Bank was still being provided by generators. The cause of the failure was due to a fire destroying the lines and the need to top or fell trees that are touching the overhead cables.

Resolved: That the matter be noted.

48. Date and Time of Next Meeting

Tuesday 27th September at 7pm at the Sloop Inn, Hirst Courtney.

The Chairman of the Council thanked everyone for their attendance and closed the meeting at 7.35pm.