

# Hirst Courtney & West Bank Parish Council

## Minutes of the Meeting of the Council held at The Sloop Inn, Temple Hirst Tuesday 26<sup>th</sup> April 2022 at 7.10pm

### Present:

**Councillors:** Cllr I. Forbes (Vice-chairman), Cllr J. Barratt, Cllr I. Howsam, Cllr G. Burbidge, Cllr M. Hird

**In Attendance:** Mrs S. Rockliff, **Proper Officer/ Clerk**

**Members of the Public:** none

**Cllr Forbes opened the meeting at 7.00pm.**

### **122. Apologies for Absence.**

122.1 Apologies for absence were received from Cllr McGuigan and Cllr Wagstaff.

122.2 Councillors considered the reason for Cllr McGuigan's absence.

1.22.3 Councillors considered the reason for Cllr Wagstaff's absence.

#### **Resolved, that:**

**i) the reason for Cllr McGuigan's absence be approved; and**

**ii) the reason for Cllr Wagstaff's absence be approved.**

### **123. Declarations of Interest.**

There were no disclosures of personal or prejudicial interests from councillors on matters to be considered at the meeting.

### **124. Minutes of the Meeting of the Council.**

Councillors considered the Minutes of the Meeting of the Council held on the 29<sup>th</sup> March 2022

#### **Resolved, that:**

**the Minutes of the Meeting of the Council held on the 29<sup>th</sup> March 2022 be approved.**

### **125. Questions from the Public.**

There were no questions from the public.

## 126. Clerk's Report for On-going Matters

Councillors considered the Clerk's Report and recommendations to Council:

### 126.1 Elections 2022

- a. The Parish Council have received the Notice of Uncontested Election which means that all councillors on the list are duly elected and may take office on the 9<sup>th</sup> May 2022.
- b. All councillors will have to complete a new Register of Interests form at the Annual Meeting of the Council.
- c. All councillors will have to sign the Declaration of Acceptance of Office before the Annual Meeting of the Council.
- d. All councillors must complete the Declaration of Election Expenses form before the 3<sup>rd</sup> June 2022 even if no expenses have been incurred.
- e. The Annual Meeting of the Council is on the 16<sup>th</sup> May 2022.

### 126.2 Village Signs.

The new West Bank name signs were erected on the 19<sup>th</sup> April 2022. The Parish Council received a grant of £882.41 from Selby District Council's Community Funding towards the cost of the signs. A form describing the purpose of the project and date of completion must be submitted to SDC.

### 126.3 Santander Savings Account

Santander have advised that if the Parish Council wishes to close its Savings Account and transfer the funds to HSBC a letter advising Santander of this must be signed by two signatories for the account together with a copy of the approved minutes where the matter was agreed.

### 126.4 West View, Hirst Courtney

Following an incident at West View the clerk contacted SDC and NYCC requesting an update as to what was happening with the property.

NYCC responded to say that the property remains the subject of litigation by North Yorkshire County Council. As the Parish Council may know a Court Order was made by consent of the parties last year for the property to be transferred to North Yorkshire County Council so that it could be sold, but unfortunately the executor of the estate failed to transfer the property.

NYCC are taking steps at this time to return the matter to Court, with a view to enforcing the Court Order of last year to compel the executor to transfer the title and possession of the property to NYCC.

NYCC are seeking to resolve the matter as quickly as possible and that they do appreciate the interest of the local community for this property to be attended to. As with SDC, they will endeavour to keep the Parish Council informed of any developments in the coming weeks.

Recommendation to Council:

The Council receive the report, and:

i) consider whether to close the Santander Account (see Finance Matters of the Agenda).

**Resolved, that:**

**The Council receive the Clerk's Report; and:**

**Consider the closure of the Santander Savings Account under Item 129.5 of the agenda.**

**127. Correspondence Received.**

Councillors received the list of correspondence.

127.1 Selby District Council:

a. Communications: Latest news updates

127.2 YLCA admin:

b. Training bulletins and Webinar Training

c. White Rose updates: 1/4/22, 8/4/22 and 14/4/22

d. Councillor discussion forums

e. Resilience and Community Emergency Planning

f. YLCA Selby Branch meeting dates: 8/6/22 and 12/10/22

127.3 Rural Services Network Bulletins

127.4 Reception, Community House: regular updates

127.5 SDAVS Express: regular updates

127.6 Police Sergeant Findlay: North Yorkshire Independent Advisory Group are seeking new members.

**Resolved, that the correspondence received be noted.**

**128. Planning Matters.**

128.1 Councillors received the Notice of Decision for outline planning permission for the erection of up to 9 dwellings (all matters reserved). Location: Royal Oak Inn, Main Road, Hirst Courtney. Decision: Refused.

128.2 Councillors considered Planning Application: 2021/1225/COU Proposal: Use of land as dog exercise area on land adjacent to (retrospective). Land West of, 26 West Bank, Carlton. Concern was expressed about the increase in traffic that would be generated; the lack of suitable passing places for vehicles and the

Minutes Approved at the Full Meeting of the Council held on the 31<sup>st</sup> May 2022. Minute Ref: 19.1

Signed:

narrow private lane; the impact on the ability of existing businesses to operate safely and peacefully; the impact on residents; and the safety issue for the access onto Hirst Road.

**Resolved, that:**

- i) **The Notice of Decision be noted; and**
- ii) **The Observations Form for 26 West Bank be returned with the material considerations objecting to the proposal.**

## 129. Finance Matters

129.1 Councillors received Bank Statement sheet number 464.

129.2 Councillors noted the list of income received.

129.3 Councillors considered the list of payments made and to be made.

129.4 Councillors considered the current account status once the payments have been made.

Hirst Courtney Parish Council Income Received and Payments to be Approved														
Bank Statement Sheet No 464 Closing Balance	Income Received & Credited on Bank Statement to be Noted				Payments Made Under Delegated Authority & Debited on Bank Statement to be approved				Invoices to be Approved					
	Date	PC Receipt	Details	Amount	Date	Payment Method	Details	Amount	Date	PC Inv No:	Details	Amount		
£11,372.35										09/04/2022	1	HSBC charges	£5.00	
										19/04/2022	2	Sign Factors, village signs	£2,091.36	
										19/04/2022	3	R. Cheesman, grass cut Apr	£160.00	
										05/04/2022	5	Npower Apr	£129.88	
										25/04/2022	6	YIAS, internal Audit	£315.00	
										21/04/2022	7	A. stephens on 01673	£12.00	
			<b>Total Income Received:</b>	<b>£0.00</b>			<b>Total Payments made to be approved</b>	<b>£0.00</b>				<b>Total Invoices to be Approved including clerk's salary Apr (invoice 4)</b>	<b>£2,931.29</b>	
													<b>Reconciled Bank Balance to Carry Forward:</b>	<b>£8,441.06</b>

129.5 Councillors considered the closure of the Santander Savings Account. The account can only be accessed via a branch and the nearest branch is now in

Minutes Approved at the Full Meeting of the Council held on the 31<sup>st</sup> May 2022. Minute Ref: 19.1  
Signed:

Pontefract. Funds from the account may be required in the financial year 2022/2023.

**Resolved, that:**

- i) bank statement number 464 be noted;**
- ii) income received be noted;**
- iii) the list of payments outstanding and those made under delegated authority be approved;**
- iv) the reconciled bank balance be noted; and**
- v) the Santander Savings account be closed and the funds transferred to the HSBC Current Account.**

**130. Parish Matters.**

There were no Parish Matters for consideration.

**131. Date and Time of Next Meetings.**

131.1 Annual Meeting of the Council: Monday 16<sup>th</sup> May 2022 at 7.00pm

131.2 Parish Council Meeting: Monday 30<sup>th</sup> May 2022 at 7.00pm.

**The Chairman of the Meeting thanked everyone for their attendance and closed the meeting at 7.42pm.**