

# Hirst Courtney & West Bank Parish Council

## FOR THE ATTENTION OF ALL PARISH COUNCILLORS

You are hereby summoned to attend the **Meeting of Hirst Courtney & West Bank Parish Council** on **Tuesday 28<sup>th</sup> June 2022 at 7.00pm**. The meeting will take place at **The Sloop Inn, Temple Hirst**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press may attend the meeting.

*S. Rockliff*

Clerk to Hirst Courtney & West Bank Parish Council.

### AGENDA:

#### **27. Apologies for Absence**

- 27.1 To receive apologies for absence.
- 27.2 To consider the reasons for absence.

#### **28. Declarations of Interest**

To receive disclosures of personal and prejudicial interests from councillors on matters to be considered at the meeting.

#### **29. Minutes of the Meeting of the Council**

To confirm that the Minutes of the Meeting of the Council held on the **31<sup>st</sup> May 2022** be signed as a correct record. (Pages 3-7, attached).

#### **30. Questions from the Public**

To receive questions from the public.

#### **31. Clerk's Report for On-going Matters**

To receive the Clerk's Report and consider the recommendations. (Sent separately).

#### **32. Correspondence Received**

To receive the list of correspondence and consider the recommendations. (Sent separately).

#### **33. Community Defibrillator**

To consider the request from the West Bank Defibrillator Fund to assist with the purchase of a defibrillator for West Bank.

#### **34. Planning Matters**

- 34.1 To receive Notices of Decisions.
- 34.2 To consider Planning Applications



# Hirst Courtney & West Bank Parish Council

**Draft Minutes of the Meeting of the Council**  
**held at The Sloop Inn, Temple Hirst**  
**Tuesday 31<sup>st</sup> May 2022 at 7.00pm**

**Present:**

**Councillors:** Cllr R. Wagstaff (Chairman) Cllr I. Forbes (Vice-chairman), Cllr J. Barratt, Cllr I. Howsam, Cllr M. Hird, Cllr A. McGuigan

**In Attendance:** Mrs S. Rockliff, **Proper Officer/ Clerk**

**Members of the Public:** none

**The Chairman opened the meeting at 7.00pm.**

**17. Apologies for Absence.**

17.1 Apologies for absence were received from Cllr Burbidge

17.2 Councillors considered the reason for Cllr Burbidge's absence.

**Resolved, that:**

**i) the reason for Cllr Burbidge's absence be approved;**

**18. Declarations of Interest.**

There were no disclosures of personal or prejudicial interests from councillors on matters to be considered at the meeting.

**19. Minutes of the Meeting of the Council.**

19.1 Councillors considered the Minutes of the Meeting of the Council held on the 26<sup>th</sup> April 2022.

19.2 Councillors considered the Minutes of the Annual Meeting of the Council held on the 16<sup>th</sup> May 2022.

**Resolved, that:**

**i) the Minutes of the Meeting of the Council held on the 26<sup>th</sup> April 2022 be approved; and**

**ii) the Minutes of the Annual Meeting of the Council held on the 16<sup>th</sup> May 2022 be approved.**

**20. Questions from the Public.**

There were no questions from the public.

## 21. Clerk's Report for On-going Matters

Councillors considered the Clerk's Report and recommendations to Council:

### 21.1 Street Lamps.

21.1.1 ALS have replaced all the non-LED lamps with LED lanterns.

21.1.2 I sent Northern Powergrid a revised inventory following the replacement and they have sent a revised Estimated Annual Consumption. The new EAC will be for a consumption of 3,509.3kwh. This is a decrease of 5,123.8kwh from the last inventory update at the end of April 2022.

### 21.2 Playground Inspection.

The playground inspection is due to take place in June. There will be no charge for the inspection this year as Streetscape inadvertently charged the PC for their first inspection last year. They apologise for their error.

### 21.3. VAT

A VAT reclaim for the year 2021/22 has been submitted.

### 21.4 AGAR

21.4.1 The Certificate of Exemption has been submitted to the External Auditors.

21.4.2 AGAR Documentation has been published on the website.

### 21.5. Planning Responses

All agreed Planning Observation forms have been submitted to Selby District Council. and

Recommendation to Council:

The Council receive the report, and:

Consider whether to ask Npower for a fixed term contract for the supply of energy to help the Council monitor, and budget for, energy consumption.

**Resolved, that:**

**The Council receive the Clerk's Report; and:  
ask Npower for a fixed term contract for the supply of energy to help the Council monitor, and budget for, energy consumption.**

## **22. Correspondence Received.**

Councillors received the list of correspondence.

### 22.1 Selby District Council:

22.1.1 Rough Sleeper survey for May. Completed and returned.

### 22.2 YLCA admin:

22.2.1 Training bulletins and Webinar Training

22.2.2 White Rose updates: 6/5/22, 13/5/22, 20/5/22 and 27/5/22

22.2.3 Councillor discussion forums

22.2.4 Resilience & Community Emergency Planning

22.2.5 Local Powers training

22.2.6 Annual Branch Meeting 8/6/22

### 22.3. Rural Services Network Bulletins

### 22.4. 20's Plenty Campaign

### 22.5 Reception, Community House: regular updates

### 22.6 SDAVS Express: regular updates

### 22.7 Drax Power Station Liaison meeting 6/6/22, Chairman confirmed attendance

### 22.8. NYCC Highways:

22.8.1 Footway Schemes.

Work will commence on the 3/8/22 to improve the footways in Hirst Courtney.  
The works includes:

setting up the site, installation of traffic management (TM), 2 way signals in locations where required; siding out of encroaching vegetation; excavation; planning out old surface; kerbing; ironwork adjustment; weed killing; surfacing; and removing TM.

Information boards will be put out roadside in advance of the start date.

### 22.9 Soroptomist International: Invitation to meet Zoe Metcalf, NY Police, Fire and Crime Commissioner at Chapel Haddlesey Village Hall on the 23/6/22

**Resolved, that the correspondence received be noted.**

## **23. Planning Matters.**

There were no planning matters for consideration.

## **24. Finance Matters**

- 24.1 Councillors received Bank Statement sheet number 466
- 24.2 Councillors noted the list of income received.
- 24.3 Councillors considered the list of payments made and to be made.
- 24.4 Councillors considered the current account status once the payments have been made.
- 24.5 Councillors considered the signing of the letter to Santander to close the savings account and transfer the funds to the current account.

Hirst Courtney Parish Council Income Received and Payments to be Approved												
Bank Statement Sheet No 466 Closing Balance 10/05/22	Income Received & Credited on Bank Statement to be Noted				Payments Made Under Delegated Authority & Debited on Bank Statement to be approved				Invoices to be Approved			
	Date	PC Receipt	Details	Amount	Date	Payment Method	Details	Amount	Date	PC Inv No:	Details	Amount
£14,067.85	12/04/2022	1	P.Bowes, Hirst Courtney Gala Committee	£652.91	28/04/2022	card	Vista Print, jubilee flyers	£26.12	07/05/2022	9	Npower Apr	£295.21
	27/04/2022	2	SDC Precept, 1st instalment	£5,000.00					13/05/2022	10	Wilko, ink cartridge	£22.00
									11/05/2022	11	ALS, streetlamp replacement	£4,200.00
									09/05/2022	12	HSBC monthly bank charges	£5.00
									21/05/2022	13	A. stephenson, web hosting 01674	£12.00
									25/05/2022	15	R.Cheesman, playground grass cut May	£160.00
									15/05/2022	16	T.A.Leek & Sons, grass verge cut	£123.00
			<b>Total Income Received: £5,652.91</b>				<b>Total Payments made to be approved £26.12</b>				<b>Total Invoices to be Approved including clerk's salary May (invoice 14) £4,997.82</b>	
											<b>Reconciled Bank Balance to Carry Forward: £9,070.03</b>	

**Resolved, that:**

- i) bank statement number 466 be noted;**
- ii) income received be noted;**
- iii) the list of payments outstanding and those made under delegated authority be approved;**
- iii) the reconciled bank balance be noted; and**
- iv) the letter to Santander be signed by the clerk, chairman and vice-chairman.**

**25. Parish Matters.**

There were no parish matters for consideration.

**26. Date and Time of Next Meetings.**

Parish Council Meeting: Tuesday 28<sup>th</sup> June at 7.00pm.

**The Chairman of the Council thanked everyone for their attendance and closed the meeting at 7.28pm.**