

Hirst Courtney & West Bank Parish Council

Minutes of the Meeting of the Council held at The Sloop Inn, Temple Hirst Tuesday 30th November 2021 at 7.00pm

Present:

Councillors: Cllr R. Wagstaff (Chairman) Cllr I. Forbes (Vice-chairman), Cllr J. Barratt, Cllr L. Howsam

In Attendance: Mrs S. Rockliff, **Proper Officer/ Clerk**

Members of the Public: none

Cllr Wagstaff, Chairman of the Council, opened the meeting at 7.05pm.

70. Apologies for Absence.

70.1 Apologies for absence were received from Cllr Burbidge and Cllr McGuigan

70.2 Councillors considered the reason for Cllr Burbidge's absence.

70.3 Councillors considered the reason for Cllr McGuigan's absence.

Resolved, that:

- i) The reason for Cllr Burbidge's absence be approved.**
- ii) The reason for Cllr McGuigan's absence be approved.**

71. Declarations of Interest.

There were no disclosures of personal or prejudicial interests from councillors.

72. Minutes of the Meeting of the Council.

Councillors considered the Minutes of the Meeting of the Council held on the 25th October 2021.

Resolved, that:

the Minutes of the Meeting of the Council held on the 25th October 2021 be approved.

73. Questions from the Public.

There were no questions from members of the public.

74. Clerk's Report for On-going Matters

Councillors considered the Clerk's Report and recommendations to Council.

Resolved, that:

the Clerk's Report be received and

- i) The completion of the form for a grant from SDC for the village name signs be noted.**
- ii) The Parish Council would fill the casual vacancy by co-option. The vacancy to be advertised after Christmas for consideration at the January meeting.**
- iii) The ending of the electricity supply contract with npower (formerly E-on) on the 1st April 2022 be noted.**

75. Correspondence Received.

Councillors considered the list of correspondence and recommendations to Council.

Resolved, that:

the list of correspondence be received.

76. Village Name Signs.

Councillors considered the quotation from Sign Factors for the new village signs at West Bank. The two signs would cost £1268.80 plus VAT, installation would cost £498.95 plus VAT.

Resolved, that:

The quotation be accepted.

77. Finance Matters.

77.1 Councillors received Bank Statement sheet Number 458.

77.2 Councillors noted the list of income received.

77.3 Councillors considered the list of payments to be made or to be made.

77.4 Councillors considered the current account status once the above payments have been made.

Hirst Courtney Parish Council Income Received and Payments to be Approved												
Bank Statement Sheet No	Income Received & Credited on Bank Statement to be Noted				Payments Made & Debited on Bank Statement to be approved				Invoices to be Approved			
458, Closing Balance	Date	PC Receipt No:	Details	Amount	Date	Payment Method	Details	Amount	Date	PC Inv No:	Details	Amount
£14,407.68	10/11/2021		HMRC Vat reclaim Oct 2020 to Mar 2021	£374.13	30/10/2021	BACS	A. Stephenson, web hosting	£12.00	03/11/2021	48	npower Nov	£159.51
					09/11/2021	card	Amazon, oil for noticeboards	£24.95	03/11/2021	49	YLCA training	£60.00
					10/11/2021	BACS	Drax Club, flood meeting	£15.00	21/11/2021	51	A. Stephenson, web hosting	£12.00
			Total Income Received:	£374.13			Total Payments made to be approved	£51.95			Total Invoices to be Approved including clerk's salary Nov, (invoice 50)	£409.00
											Reconciled Bank Balance to Carry Forward:	£13,998.68

Resolved, that:

- i) bank statement sheet number 458 be noted;**
- ii) income received be noted;**
- iii) the list of payments outstanding and those made by the clerk under delegated authority be approved;**
- iv) the reconciled bank balance be noted.**

78. Budget Monitoring

- 78.1 Councillors considered the Receipts and Payments Record. Councillors noted that total net expenditure from the 1st April 2021 to the date of the meeting was £8,819.76. The total gross expenditure was £9,596.10. Total income was £9,495.84.
- 78.2 Councillors considered the Budget Monitoring Record. Councillors noted that the total for General Expenditure for the day to day running of the parish from the 1st April 2021 to the date of the meeting (8 months of the year) was £6,545.10, or 69% of the budget. The Council's General Expenditure was therefore in line with expectations. Councillors noted that Capital Expenditure was £3,051.00.
- 78.3 Councillors considered whether to hold a Finance Sub-Committee Meeting in December in preparation for the requesting of 2022/23 Funding Requirement.

Resolved, that:

- i) the Receipts & Payments Record be noted;**
- ii) the Budget Monitoring Record be noted;**
- iii) The Finance Sub-Committee would meet on the 8th December 2021.**

79. Parish Matters

79.1 The Christmas Tree would be decorated on Sunday 5th December.

79.2 Carols Around the Tree would take place on Christmas Eve at 6.30pm.

80. Date & Time of Next Meeting.

Monday 24th January 2022 at 7pm.

The Chairman thanked everyone for their attendance and closed the meeting at 7.55pm.