

Hirst Courtney & West Bank Parish Council

Minutes of the Meeting of the Council
held at The Sloop Inn, Temple Hirst
Monday 26th July 2021 at 7.00pm

Present:

Councillors: Cllr R. Wagstaff (chairman), Cllr I. Forbes (vice-chairman), Cllr J. Barratt, Cllr G. Burbidge, Cllr A. McGuigan, Cllr L. Howsam.

In Attendance: Mrs S. Rockliff, **Proper Officer/ Clerk**

Members of the Public: 20

The Chairman of the Council opened the meeting at 7.00pm.

31. Apologies for Absence.

31.1 Apologies for absence were received from Cllr Stephenson.

31.2 Councillors considered the reason for Cllr Stephenson's absence.

Resolved, that:

The reason for Cllr Stephenson's absence be approved.

32. Declarations of Interest.

Cllr Howsam declared a personal interest for Agenda Item 43.

Resolved, that:

Cllr Howsam would leave the meeting when Agenda Item 43 was to be considered.

33. Minutes of the Meeting of the Council.

Councillors considered the Minutes of the Meeting of the Council held on the 28th June 2021.

Resolved, that:

the Minutes of the Meeting of the Council held on the 28th June 2021 be approved.

34. Minutes of the Recruitment Committee.

Councillors considered the Minutes of the Recruitment Committee held on the 21st June 2021 and recommendations to Council.

Resolved, that:

The Minutes of the Recruitment Committee Meeting held on the 21st June 2021 be approved and that Mrs H. Phillips be appointed as Clerk to the Council. Start date to be confirmed.

35. Questions from the Public.

- 35.1 A resident expressed concern about the planning application for the Manor House citing safety because of the increased number of vehicles trying to access Main Road from Old Lane; the likelihood of an increase in vehicles trying to use Back Lane; and the loss of amenity for neighbouring properties caused by overlooking.
- 35.2 A resident asked about the progress of the speed limit review by NYCC for Hirst Road.
- 35.3 A resident asked about what progress had been made with the Emergency Plan. Cllr Forbes replied that the plan was not straightforward to complete because of the geography and nature of the two communities. Neither community had a centre for residents to go to which made planning actions to be taken in an emergency complicated.
- 35.4 A resident asked if there could be a follow-up meeting with the agencies involved in the previous Flood Meeting.

Resolved, that:

- i) the questions from the public be noted;**
- ii) the clerk would contact NYCC Highways re the speed limit review; and**
- iii) the clerk would contact Cllr Jordan regarding another Flood Meeting.**

36 Clerk's Report for On-going Matters

Councillors received the Clerk's Report, there were no recommendations to consider.

Resolved, that:

the Clerk's Report be received.

37. Correspondence Received.

Councillors received the list of correspondence, there were no recommendations to consider.

Resolved, that:

the list of correspondence be received.

38. Chairman's Report.

Councillors received the Chairman's Report re the Safer Streets Parish Briefing Meeting. The Chairman explained that residents would be receiving information about the initiative and urged residents to apply or seek more information if they thought it was applicable to them.

Resolved, that:

The Chairman's Report be noted.

39. Royal Oak.

The Chairman explained that the Council had been engaging in dialogue with the owners of the Royal Oak. The council had also explored the possibility of applying for a Community Grant but because it was not an on-going business it did not meet the criteria.

Resolved, that:

- i) a letter of intent to register the Royal Oak as an Asset of Community Interest would be submitted; and**
- ii) a public meeting would be held to decide the next steps.**

40. Broadband Provision.

Councillors considered the provision of fibre optic broadband at West Bank.

A member of the public was granted permission to speak. They said that the problem was that the stumbling block to upgrading was that the exchange for West Bank was at Carlton and the cabling would have to be ducted under the railway line. They asked if West Bank could be connected to the Burn exchange and the cabling could then come from Hirst Courtney.

Resolved, that:

The Parish Council would write to Nigel Adams, MP, asking him to look into the possibility of West Bank being connected to the Burn exchange.

41. The Queen's Platinum Jubilee.

Councillors considered how to mark the Queen's Platinum Jubilee, 2nd June 2022.

Resolved, that:

The Parish Council would consider a beacon for the occasion.

42. Finance Matters.

42.1 Councillors received Bank Statement number 452.

42.2 Councillors noted income received.

42.3 Councillors considered the list of payments outstanding and those made by the clerk under delegated authority. To fulfil the System of Internal Control two councillors inspected the invoices.

Minutes Approved at the Meeting of the Council held on the 27th September 2021. Minute Ref: 48
Signed:

42.4. Councillors considered the current account status once the approved payments have been made.

Hirst Courtney Parish Council Income Received and Payments to be Approved													
Bank Statement No 452, Closing Balance	Income Received & Credited on Bank Statement to be Noted				Payments Made & Debited on Bank Statement to be approved				Invoices to be Approved				
	Date	PC Receipt No:	Details	Amount	Date	Payment Method	Details	Amount	Date	PC Inv No:	Details	Amount	
£16,802.92					01/07/2021	card	ICO, data protection fee	£40.00	07/07/2021	21	AGM 4 of 7	£140.37	
									03/07/2021	22	Autela Payroll Services Q1	£50.40	
									02/07/2021	23	E-on, July	£181.15	
									10/07/2021	24	T.A. Leek, grass cut	£151.20	
			Total Income Received:	£0.00		Total Payments,		£40.00		Total Invoices to be Approved including clerk's salary July, (invoice 25)		£700.61	
											Reconciled Bank Balance to Carry Forward:	£16,102.31	

Resolved, that:

- i) bank statement number 452 be noted;
- ii) income received be noted;
- iii) the list of payments outstanding and those made by the clerk under delegated authority be approved; and
- iv) the reconciled bank balance be noted.

Cllr Howsam left the meeting and the premises.

43. Planning Matters.

Councillors considered the following planning applications submitted to the Council

- 43.1 PROPOSAL: Children's play area to include play equipment, former shipping container toilet block and an area allocated for the storage of caravans (retrospective) LOCATION: Apple Blossom Caravan And Camping, West Bank, Carlton
- 43.2 PROPOSAL: Outline planning permission for 2no 4bedroom dwellings with all matters reserved LOCATION: Manor House, Old Lane, Hirst Courtney.

Resolved, that:

- i) the Council had no objections to the proposal at Apple Blossom Caravan and Camping; and
- ii) the Council would raise the material considerations of highway safety and the amenity of neighbours in their response to the planning authority for the proposal at Manor House, Old Lane.

44. Parish Matters.

- 44.1 A councillor asked if a letter could be written to the owners of Pheasant Cottage asking them to cut back their hedge as it was overhanging the highway.

Resolved, that:

A letter would be written to the owners of the property.

45. Date and Time of Next Meeting:

- 45.1 Parish Meeting regarding the Royal Oak, WB 23rd August 2021.
- 45.2 Full Meeting of the Council, 27th September 2021 at 7.00pm

The Chairman thanked everyone for their attendance and closed the meeting at 8.12pm.