Hirst Courtney & West Bank Parish Council

Minutes of the Meeting of the Council held at The Sloop Inn, Temple Hirst Monday 28th June at 7.00pm

Present:

Councillors: Cllr R. Wagstaff (chairman), Cllr I. Forbes (vice-chairman), Cllr J. Barratt, Cllr G. Burbidge, Cllr A. McGuigan, Cllr C. Stephenson, Cllr L. Howsam.

In Attendance: Mrs S. Rockliff, Proper Officer/ Clerk

Members of the Public: Cllr C. Richardson (Selby District Councillor)

The Chairman of the Council opened the meeting at 7.00pm.

21. Apologies for Absence.

There were no apologies for absence.

22. Declarations of Interest.

There were no disclosures of personal and prejudicial interests from councillors on matters to be brought up at the meeting.

23. Minutes of the Annual Meeting of the Council.

Councillors considered the Minutes of the Annual Meeting of the Council held on the 18th May 2021.

Resolved, that:

the Minutes of the Annual Meeting of the Council held on the 18th May 2021 be approved.

24. Questions from the Public.

There were no questions from the public.

25. Clerk's Report for On-going Matters

Councillors received the Clerk's Report, there were no recommendations to consider.

Resolved, that:

the Clerk's Report be received.

26. Correspondence Received.

Councillors received the list of correspondence, there were no recommendations to consider.

Resolved. that:

Minutes approved at the Meeting of the Council held on the 26th July 2021. Minute reference 33. Signed:

the list of correspondence be received.

27. Planning Matters.

- 27.1 Councillors received the notification of decision for Rose Cottage, Main Road, Hirst Courtney: Outline application for erection of 1 detached and 2 semi-detached properties with off street roadside parking following demolition of existing cottage (all matters reserved). Permission Refused.
- 27.2 There were no planning applications for councillors to consider.

Resolved, that:

the Notification of Decision be noted.

- 28. Finance Matters.
- 28.1 Councillors received Bank Statement Number 450.
- 28.2 Councillors noted the income received.
- 28.3 Councillors considered the list of payments outstanding and those made by the clerk under delegated authority. To fulfil the System of Internal Control, two councillors inspected the invoices.
- 28.4 Councillors considered the current account status once the above payments have been made.

			Hirst Courtne	y Parish Co	ouncil Incom	e Receive	d and Paym	nents to be	Approved			
Bank Statement No 450, Closing Balance	Income Received & Credited on Bank Statement to be Noted				Payments Made & Debited on Bank Statement to be approved				Invoices to be Approved			
£17,588.30	Date	PC Receipt No:	Details	Amount	Date	Payment Method		Amount	Date	PC Inv No:	Details	Amount
							Invoice 18 Post Office				Yorkshire Internal Audit	
					02/06/2021	card	large stamp	£2.69	19/05/2021		A. Stephenson,	£300.0
									21/05/2021	12	web hosting	£12.0
									31/05/2021	13	Sign Factors	£173.1
									04/07/2021	14	AGM 3 0f 7	£140.3
									17/06/2021	15	Wel Medical Defib pads	£43.2
									21/06/2021	16	A. Stephenson, web hosting	£12.0
									01/06/2021	19	E-on, energy	£187.1
		Total Income							Total Invoices to be Approved including clerk's salary June,			
			Received:	£0.00	Total Payments,			£2.69	(invoice 17)			£1,045.38
	Reconciled Bank Balance to Carry Forward:										£16,542.9	

Resolved, that:

- i) bank statement number 450 be noted;
- ii) income received be noted;

Minutes approved at the Meeting of the Council held on the 26th July 2021. Minute reference 33. Signed:

- iii) the list of payments outstanding and those made by the clerk under delegated authority be approved; and
- iv) the reconciled bank balance be noted.

29. Parish Matters.

- 29.1 A councillor asked about the management of the website as they found it to be outdated. The clerk explained that the website is managed by the Parish Council. The Council is aware that it does not meet Accessibility Requirements.
- 29.2 A councillor asked about grass cutting in the playground and the grass verges. The clerk explained that the playground grass is cut seven times per year.

Resolved, that:

- i) the development of a new website would be a future agenda item; and
- ii) the clerk would establish the number of grass verge cuts to be completed each year.

30. Date & Time of Next Meeting:

Monday 26th July at 7.00pm, venue to be confirmed.