

# Hirst Courtney & West Bank Parish Council

**Approved Minutes of the Full Council Meeting.**  
**Monday 26<sup>th</sup> October 2020 at 7.00pm**  
**via Zoom Video Conferencing Application.**

**Present:**

**Councillors:** Cllr R. Wagstaff (chairman), Cllr I. Forbes (vice-chairman), Cllr J. Barratt, Cllr D. Webster, Cllr G. Burbidge, Cllr A. McGuigan, Cllr C. Stephenson

**Proper Officer/Clerk:** Mrs S. Rockliff

**Members of the Public:** none

**52. Apologies for Absence**

There were no apologies for absence received

**53. Declarations of Interest**

There were no disclosures of personal and prejudicial interests from councillors on matters to be considered at the meeting.

**54. Minutes of the Previous Meeting**

The Minutes of the Meeting of the Council held on the 24<sup>th</sup> September 2020 were considered.

**Resolved that the minutes of the meeting be accepted as a correct record.**

**55. Questions from the Public**

There were no questions from the public

**56. Clerk's Report for On-going Matters**

56.1. Cllr Jordan reported at the meeting of Carlton Parish Council that West Bank is connected to the exchange at Snaith for telephones and internet. An upgrade to the areas of Carlton not currently receiving Superfast Broadband is scheduled.

56.2. The clerk had written to SDC Planning about the former school and when a site visit would be taking place but had not received a reply.

56.3. The clerk's salary increase had been implemented by the Payroll Service company.

56.4. Cllr Stephenson has set up a system for checking the defibrillator on a weekly basis.

56.5. Cllr Stephenson has updated the website to ensure compliancy with recent legislation.

56.6. The clerk informed the Council that they would not be able to declare themselves as exempt from audit for the 2020/2021 AGAR as the Council's Income and Expenditure would be above the threshold due to the insurance claim for the playground. There would therefore be a fee to pay to the External Auditors.

**Resolved that the clerk's report be noted. Councillors queried the connection of West Bank to Snaith, they believe it to be Carlton and Camblesforth. Cllr Stephenson asked for all weekly defibrillator check sheets to be saved and given to the clerk.**

**57. Correspondence Received**

57.1. SDAVS updates

57.2. YLCA White Rose updates

57.3. SDC Cultural Framework Consultation

57.4. Two letters of thanks from residents have been received thanking the donors for the Flood Relief money.

**Resolved that the correspondence be noted.**

**58. Flooding of West Bank and Hirst Courtney.**

Councillors considered the request from the West Bank Flood Committee for a meeting between the agencies involved in the flooding in February 2020. Cllr Wagstaff said that the Section 19 Flood Investigation Report had not yet been published and made available for members of the public to read. Councillors agreed that it would be best to wait until the report was published.

**Resolved that the clerk would write to the secretary of the group informing them of the decision.**

## 59. Planning Matters

Councillors considered the following planning applications:

- 59.1. Application for 800kW biomass heating installation including single flue along with four silos and two water tanks and relocation of two existing flues associated with a previous installation on land at 28A West Bank, Carlton, Goole. Cllr Burbidge said that the installation was replacing an existing heating system in the same location. The heating system was for an existing business that was in keeping with the original intention for land at West Bank.
- 59.2. Application for the erection of a new garage at the rear of Wayside, Main Road, Hirst Courtney.

**Resolved that the Observations forms be returned with no objections for both applications.**

## 60. Financial Matters

- 60.1. Councillors received Bank Statements number 439 and 440 for the Current Account.

**Resolved that the Bank Statements be noted.**

- 60.2. Councillors received the list of income and payments made or to be made.

Hirst Courtney Parish Council Income Received and Payments to be Approved												
Bank Statement No 440, Closing Balance 10/09/2020	Income Received & Credited on Bank Statement to be Noted				Payments Made & Debited on Bank Statement to be approved				Invoices to be Approved			
	Date	PC Receipt No:	Details	Amount	Date	Cheque No	Details	Amount	Date	PC Inv No:	Details	Amount
	£9,726.14	11/09/2020		SDC precept, 2nd installment	£4,726.19					06/08/2020	24	Selby Area IDB
	09/09/2020		HMRC VAT reclaim 2019/2020	£250.17					21/08/2020	25	Acorn Lighting Adam GM 6 Of	£691.20
									04/10/2020	26	7	£140.37
									02/10/2020	28	E-On	£187.18
									06/10/2020	29	7 Adam GM 7 Of	£140.37
			<b>Total Income Received:</b>	<b>£4,976.36</b>			<b>Total Payments:</b>	<b>£0.00</b>	<b>Total Invoices to be Approved including clerk's salary August, Sept &amp; Oct, (invoices: 23, 27 &amp; 30)</b>			<b>£1,710.41</b>
											<b>Reconciled Bank Balance to Carry Forward:</b>	<b>£8,015.73</b>

**Resolved that the list of income received be noted, including the receipt of the second instalment of the SDC precept. Resolved that the payments to be made be approved.**

- 60.3. Councillors considered the reconciled bank balance to carry forward.

**Resolved that the bank balance be noted.**

- 60.4. The clerk reported that although the Council is now registered for online banking payments cannot yet be made online. This is due to an error on her part when completing the application. A new application for payments has been made, signed by the signatories on the bank and submitted to the bank.

**Resolved that the explanation be noted.**

## 61. Parish Matters

- 61.1. Cllr Burbidge reported that he had been asked about the lack of information on the parish noticeboards.

**Resolved that Cllr Wagstaff would display more information on the noticeboards.**

## 62. Date & Time of Next Meeting:

Monday 30<sup>th</sup> November 2020 at 7.00pm. The meeting to be held remotely.