Hirst Courtney & West Bank Parish Council

Minutes of the Full Council Meeting. Thursday 24th September at 7.00pm via Zoom Video Conferencing Application.

Present:

Councillors: Cllr R. Wagstaff (chairman), Cllr I. Forbes (vice-chairman), Cllr J. Barratt, Cllr

D. Webster, Cllr G. Burbidge, Cllr A. McGuigan, Cllr C. Stephenson

Proper Officer/Clerk: Mrs S. Rockliff

Members of the Public: none

41. Apologies for Absence

There were no apologies for absence received

42. <u>Declarations of Interest</u>

There were no disclosures of personal and prejudicial interests from councillors on matters to be considered at the meeting.

43. Minutes of the Previous Meeting

The Minutes of the Meeting of the Council held on the 6th August 2020 were considered.

Resolved that the minutes of the meeting be accepted as a correct record.

44. Questions from the Public

There were no questions from the public

45. Clerk's Report for On-going Matters

- 45.1. The Council's insurance company had paid the money for the playground.
- 45.2. The telephone kiosk and the benches had been added to the council's insurance policy for public liability reasons but not for replacement value.
- 45.3. The sign at the Royal Oak has been resolved.
- 45.4. SAIDB did not receive the email and letter from the Council due to a problem with the Council's email system. This has now been resolved and the letter will be resent.

Resolved that the clerk's report be noted.

46. Correspondence Received

- 46.1. SDAVS updates
- 46.2. YLCA White Rose updates
- 46.3. SDC letter about Selby Local Site Plan Presentation on the 6th October 2020
- 46.4. Email from a resident of West Bank concerning the high level of the precept for the Parish Council when compared to parishes of a similar size, and the quality of the Broadband provision when compared to neighbouring parishes such as Carlton. The clerk had replied to the resident explaining that the Council were responsible for the maintenance and energy costs for 35 streetlamps across both Hirst Courtney and West Bank which is a lot more than parishes with a similar sized population. The lamps were on from dusk to dawn to help residents feel more secure, other parishes often switch streetlamps off at midnight. The clerk had promised to look into the quality of Broadband provision.

Resolved that the correspondence received be noted. Cllrs Forbes, Wagstaff and Webster to attend the Local Plan Presentation.

47. Quality of Broadband Provision at West Bank

Councillors considered the issue of the quality of broadband provision at West Bank raised by a resident. Cllr Webster reported that some properties had better provision than others. Hirst Courtney and some West Bank properties were connected via the exchange at Burn but most of West Bank is connected to the exchange located on High Street, Carlton at the junction with Hirst Road. This exchange is connected to the main exchange on Selby Road, Camblesforth.

Resolved that Cllr Jordan (SDC) would be asked about the quality of provision and plans for an upgrade.

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48. Planning Matters

Councillors understood that Cllr Jordan had been asked by residents to look into issues regarding the development of the former school. The Council understood that a site visit would be taking place as soon as the Covid 19 restrictions permitted.

Resolved that the clerk would write to SDC about the matter.

49. Financial Matters

49.1. Councillors received the Current Account Bank reconciliation to the date of the meeting

		Hirst Co	ourtney P	C Bank Reco	nciliation to	Date of N	leeting		
Step one		Step Two				Step Three	Step Four		
Bank State	ment No:								
438		Less Approved Payments Not Yet Presented				ved Incor Credited	Add Virements Not Yet Credited		
Date	Closing Balance	Cheque No	PC Invoice No	Amount	Voucher No	PC Receipt No	Amount	Min Ref	Amount
10/09/2020	£5,140.32								
			Total:	£0.00		Total:	£0.00	Total:	£0.00
			Balance:	£5,140.32		Balance:	£5,140.32	Balance:	£5,140.32
Bank Reco	nciliation to	o Date of Me	eting:	£5,140.32					

Resolved that the bank reconciliation be noted.

49.2. Councillors received the list of income received and considered the list of payments made and to be made:

				,	ouncil Incom	c necesive	- a a.,	citto to be r	ppiotea			
Bank												
tatement No												
438, Closing												
Balance	Income Received & Credited on Bank Statement to be Noted				Payments Made & Debited on Bank Statement							
10/09/2020						Noted		Invoices to be Approved				
		PC										
		Receipt				Cheque				PC Inv		
	Date	No:	Details	Amount	Date	No	Details	Amount	Date	No:	Details	Amount
							Streetscape,				Adam GM 5 0f	
£5,140.32	14/08/2020		Annual rent	£125.00	02/09/2020	101178	playground	£59.184.00	09/08/2020		7	£140.3
	14/08/2020		Funds Transfer from savings account	£5,365.00	02/09/2020	101179	E-On, July &		02/09/2020		E-On, sept	f187.1
			Funds following the closure of the Millennium	,			Came & Co,					
	21/08/2020		Garden	£2,205.84	02/09/2020	101180	insurance	£962.98	06/08/2020		Selby Area IDB	£5.20
	01/09/2020		Hiscox Underwriters	£46,115.03					21/08/2020		Acorn Lighting	£691.20
	09/09/2020		HMRC VAT return 2019 to 2020	£250.17					04/10/2020		Adam GM 6 0f	£140.3
			Total Income	£54,061.04	Total Payments			CC0 F4F 34	Total Invoices to be Approved including clerk's salary August & Sept:			£1,369.2

Resolved that the income received, including the funds from the Millennium Garden and the Insurance company be noted. The payments made, including the payment to streetscape for the playground restoration, be approved. The payments to be made be approved.

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- 49.3. Councillors considered the Current Account Status once the payments have cleared. **Resolved that the Current Account status be noted.**
- 49.4. Councillors considered the Clerk's salary following the National Salary award. The salary award was part of a two-year national agreement agreed in the last financial year. The salary award would be back dated to April 2020. The Clerk's salary would increase by 28p per hour.

Resolved that the national Salary agreement be implemented and back dated to April 2020. Cllr Wagstaff to inform the Payroll Service company.

49.5. Councillors received a progress report for the Council's application for Internet Banking. The application for online banking has been approved and the Council are now awaiting an activation code from HSBC to proceed with the registration.

Resolved that the update be noted.

49.6. Cllr Stephenson reported that the website and email had needed to be moved to a better host for the server and email provision. The cost of the email service was £12 + VAT for the year. The cost of hosting would be £12 a month.

Resolved that these fees could be paid once Internet Banking had been established.

50. Parish Matters

- 50.1. Cllr Stephenson asked if a rota could be created to check the defibrillator on a weekly basis with councillors then submitting the weekly checklist to him.
- 50.2. It was reported that dogs had been taken by members of the public into the play area. Although there is signage it is not located near the gates.

Resolved that councillors would form a rota to check the defibrillator. Cllr McGuigan would order two signs for the play area and Cllr Burbidge would install them.

51. Date & Time of Next Meeting

Monday 26th October 2020 at 7.00pm.