

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2020" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority:	Hirst Courtney & West Bank Parish Council				
County area (local councils and parish meetings only):	Selby				
<b>Financial year ending 31 March 2020</b>					
Prepared by (Name and Role):	S. Rockliff. Clerk & RFO				
Date:	10/04/2020				
				£	£
<b>Balance per bank statements as at 31/3/2020:</b>					
	HSBC Savings Account		5,363.8		
	Santander Savings account		6,166.7		
	HSBC Current Account		10,296.8		
					21,827.2
Petty cash float (if applicable)					-
<b>Less: any un-presented cheques as at 31/3/2020 (enter these as negative numbers)</b>					
	101136		(172.64)		
	101138		(128.00)		
	101139		(172.64)		
[add more lines if necessary]	101140		(49.75)		
					(523.03)
Add: any un-banked cash as at 31/3/2020					
					-
<b>Net balances as at 31/3/2020 (Box 8)</b>					<b>21,304.2</b>