

Hirst Courtney & West Bank Parish Council

Minutes of the Full Council Meeting. Monday 30th September at 7.00pm at The Sloop Inn, Temple Hirst

Present:

Councillors: Cllr I. Forbes (vice-chairman), Cllr J. Barratt, Cllr A McGuigan, Cllr C. Stephenson, Cllr D. Webster

Proper Officer/Clerk: Mrs S. Rockliff

Members of the Public: none

41. Apologies for Absence

Apologies for absence were received from Cllr Wagstaff and Cllr Burbidge.

Resolved that the apologies for absence be accepted. Cllr Forbes to be Chairman of the meeting in the absence of Cllr Wagstaff.

42. Declarations of Interest

There were no Declarations of Interest to be considered.

43. Minutes of the Previous Meeting

43.1. The Minutes of the Full Council Meeting held on the 29th July 2019 were considered.

43.2. The Minutes of the Planning Committee Meeting held on the 11th September 2019 were considered

Resolved that the Minutes of the Full Council Meeting and the Minutes of the Planning Committee Meeting be accepted as a correct record.

44. Questions from the Public

44.1. Mrs L. Forbes asked if the Parish Council could write a letter of thanks to the Environment Agency because of their vigilance in monitoring the condition of the riverbank. This had resulted in a weakness in the bank being noted and prompt action being taken to repair it. Consequently, the riverbank has held despite the recent high-water levels due to heavy rain.

Resolved that the clerk would write a letter of thanks.

45. Clerk's Report for On-going Matters

45.1. The 30mph sign had been reported to SDC

45.2. The Observations Form for the Planning Application on West Bank had been submitted to SDC

45.3. The contractor had cut the grass verges again.

Resolved that the clerk's report be noted.

46. Correspondence

Councillors received the following items of correspondence:

46.1. YLCA, new Financial Regulations for consideration

46.2. SDC, Green Space Audit

46.3. NALC, Legal topic – Grievance Procedures for consideration

46.4. SDC, Flood Risk Survey

46.5. YLCA, consultation on the benefit of audits

46.6. NY Police, consultation on the use of tasers

46.7. SDC, Southern CEF Meeting date

Resolved that the correspondence received be noted. Cllr Forbes to look at the Flood Risk Survey.

47. Streetlamps

There were no reports of faulty streetlamps.

48. Replacement of Play Equipment

Cllr Stephenson reported that he had received a quotation from Playdale to replace the damaged nets in the playground. The total cost would be £2,012.94 plus VAT. He had also received a quotation from Sovereign Play Equipment for a new Scramble Net Log Climber which would be between £1,500 and £1,600 depending on size. Councillors agreed that by replacing the damaged equipment with a new piece of equipment would mean that the existing piece would not be as effective.

Resolved that the decision be deferred until the Annual Rospa Inspection Report has been received.

49. Millennium Garden

Cllr Forbes reported that the tenant of Constable Acre had agreed to maintain the Millennium Garden. However, some of the shrubs needed a fence around to prevent sheep from eating them. A new gate was required to keep the sheep in the garden.

Resolved that the tenant could fence the shrubs. Suppliers and prices of metal gates to be obtained by the clerk.

50. Financial Matters

50.1. Councillors considered the Current Account Bank Reconciliation to the Date of the Meeting

Hirst Courtney PC Bank Reconciliation to Date of Meeting									
Step one		Step Two			Step Three			Step Four	
Bank Statement No:		Less Approved Payments Not Yet Presented			Add Received Income Not Yet Credited			Add Virements Not Yet Credited	
423									
Date	Closing Balance	Cheque No	PC Invoice No	Amount	Voucher No	PC Receipt No	Amount	Min Ref	Amount
10/08/2019	£7,034.76	1010109	13	£44.41					
			Total:	£44.41		Total:	£0.00	Total:	£0.00
			Balance:	£6,990.35		Balance:	£6,990.35	Balance:	£6,990.35
Bank Reconciliation to Date of Meeting:				£6,990.35					

Resolved that the Bank Reconciliation be noted

50.2. Councillors considered the list of income received and payments made and to be made

50.3. Councillors noted the payments previously authorised:

50.3.1. Clerk's salary for August

50.3.2. Clerk's salary for September

50.4. Councillors considered the Current Account Status once the above payments have cleared

Hirst Courtney Parish Council Income Received and Payments to be Approved												
Reconciled Bank Balance at Meeting	Income Received to be Noted				Debit Card Payments to be Approved				Invoices to be Approved			
	Date	PC Receipt No:	Details	Amount	Date	PC Invoice No:	Details	Amount	Date	PC Inv No:	Details	Amount
£6,990.35	23/09/2019		Rent for Constable Acre	£125.00	14/08/2019	20	Wilko, printer ink	£30.35	30/09/2019	24	Adams Grounds Maintenance 5/7	£128.79
	26/09/2019		SDC, precept, 2nd instalment	£4,721.61	04/09/2019	21	Wel Medical Ltd, pads for defib	£37.14	30/09/2019	25	E-On, August & Sept	£374.36
					10/09/2019	22	wilko, stamps	£14.64	30/09/2019	27	Adams Grounds Maintenance 6/7	£128.79
									30/09/2019	28	HMRC q2	£22.20
									30/09/2019	29	Autela Payroll Services q2	£47.08
									30/09/2019	30	T.A. Leek & Sons	£40.50
			Total Income Received:	£4,846.61			Total Debit Card Payments:	£82.13			Total Invoices to be Approved including clerk's salary(s):	£1,079.60
											Reconciled Bank Balance to Carry Forward:	£10,675.23

Resolved that the income received be noted. The list of payments made and to be made, including the clerk's salaries, be approved. The current account status be noted.

51. Parish Matters

51.1. Cllr Stephenson reported that the replacement of the noticeboard would cost £60.

51.2. Cllr Stephenson asked if the considerations for the website could be placed on the agenda for the next meeting as he had looked into the matter.

Resolved that the noticeboard be replaced. The website would be an agenda item at the next meeting

52. Date and time of Next Meeting

To be confirmed due to the venue being closed on Monday evenings in the future.

Cllr Forbes closed the meeting at 8.05pm.