

Hirst Courtney & West Bank Parish Council

Minutes of the Full Council Meeting.

Monday 29th July at 7.00pm

at The Sloop Inn, Temple Hirst

Present:

Councillors: Cllr R. Wagstaff (chairman), Cllr I. Forbes (vice-chairman), Cllr G. Burbidge, Cllr J. Barratt, Cllr A McGuigan.

Proper Officer/Clerk: Mrs S. Rockliff

Members of the Public: none

31. Apologies for Absence

Apologies for absence were received from Cllr Stephenson and Cllr Webster.

Resolved that the apologies for absence be accepted

32. Declarations of Interest

There were no Declarations of Interest to be considered.

33. Minutes of the Previous Meeting

The Minutes of the Full Council Meeting held on the 17th June 2019 were considered.

Resolved that the Minutes of the Meeting be accepted as a correct record.

34. Clerk's Report for On-going Matters

A revised invoice from E-on had been received. The total bill for April and May was £374.06 and had been paid.

Resolved that the clerk's report be noted.

35. Correspondence

Councillors received the following items of correspondence:

- 35.1. SDC Parish Liaison Meeting, at 6pm on the 04/09/19, Selby Civic Centre.
- 35.2. SDC 950 celebrations, children's entertainment and brass bands, 25/8/19 Selby Park
- 35.3. SDC/ Lord Lieutenant re the Queen's Award for Voluntary Service
- 35.4. Rospa – notification of play inspection in September
- 35.5. SDC, views on Polling Districts and Polling Places
- 35.6. SDC, The Pilgrim Event, an art show 22nd-24th November 2019.

35.7. SDC, Rough Sleeper survey – a response has been submitted.

Resolved that the correspondence received be noted.

36. Street Lamps

There were no reports of faulty street lamps.

37. Website

Cllr Stephenson was not present at the meeting so the implications of the new requirements for the website could not be considered.

38. Financial Matters

38.1. Councillors considered the Current Account Bank Reconciliation to Date of Meeting

Hirst Courtney PC Bank Reconciliation to Date of Meeting									
Step one		Step Two			Step Three			Step Four	
Bank Statement No:		Less Approved Payments Not Yet Presented			Add Received Income Not Yet Credited			Add Virements Not Yet Credited	
422									
Date	Closing Balance	Cheque No	PC Invoice No	Amount	Voucher No	PC Receipt No	Amount	Min Ref	Amount
10/07/2019	£8,940.08	101103	8	£128.79					
		101107	12	£374.06					
			Total:	£502.85		Total:	£0.00	Total:	£0.00
			Balance:	£8,437.23		Balance:	£8,437.23	Balance:	£8,437.23
Bank Reconciliation to Date of Meeting:				£8,437.23					

Resolved that the Bank Reconciliation be noted

38.2. Councillors considered the list of payments made or to be made

38.3. Councillors noted the following payments previously authorised:

38.3.1. Clerk's salary 01/07/19 to 31/07/19

38.3.2. Clerk's salary adjustment for 01/04/19 to 30/06/19

38.4. Councillors considered the Current Account Status once the above payments have been made.

Hirst Courtney Parish Council Income Received and Payments to be Approved												
Reconciled Bank Balance at Meeting Date:	Income Received to be Noted				Debit Card Payments to be Approved				Invoices to be Approved			
	Date	PC Receipt No:	Details	Amount	Date	PC Invoice No:	Details	Amount	Date	PC Inv No:	Details	Amount
29/07/2019												
£8,437.23									18/06/2019	13	autela payroll services	£44.41
									26/06/2019	14	ringway	£108.12
									02/07/2019	15	e-on, June	£181.15
									07/07/2019	16	Came & Co, insurance	£770.06
									29/07/2019	19	Adam's Grounds Maintenance	£128.79
			Total Income Received:	£0.00		Total Debit Card Payments:	£0.00				Total Invoices to be Approved including clerk's salary(s):	£1,446.88
											Reconciled Bank Balance to Carry Forward:	£6,990.35

Resolved that the list of payments to be made, including the clerk's salary, be approved. The current account status be noted.

Minutes Approved at the Full Meeting of the Council held on the 30th September 2019. Agenda Item

43.1

Signed:

39. Parish Matters

- 39.1. Cllr Wagstaff reported that the damaged 30mph sign had not been removed or replaced.
- 39.2. Cllr Wagstaff asked if the contractor could be asked to do an additional cut of the grass verges.
- 39.3. Cllr Wagstaff reported that the Senior Citizen's Garden Party would be at 10am on the 8th September at Courtney Lodge.

Resolved that the clerk would report the 30mph sign to SDC and ask the contractor to cut the verges.

40. Date, Time and Venue of Next Meeting

Monday 30th September 2019 at 7pm.

Cllr Wagstaff closed the meeting at 7.21pm.