

Explanation of variances – pro forma

Name of smaller authority: **Hirst Courtney Parish Council**
 County area (local councils and Selby)

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	15,544	16,739	1,195	7.68		Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	9,229	9,263	34	0.37%	NO		
3 Total Other Receipts	790	732	-58	7.34%	NO		
4 Staff Costs	2,840	1,846	-994	35.00%	YES		New clerk appointed January 2018 paid £8.87 per hour for 17.33 hours per month. Previous clerk paid £15.25 per hour for 17.33 hours per month.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	5,984	7,763	1,779	29.73%	YES		Additional expenditure incurred in 2018/19 for: New fence for village playground £864; replacement of village sign £144; maintenance of street lamps £624; new internal auditor appointed £300
7 Balances Carried Forward	16,739	17,125			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	16,739	17,125				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	55,938	54,836	-1,102	1.97%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable