

Hirst Courtney and West Bank Parish Council.
Minutes of the Full Council Meeting.
Monday 25th June 2018 at 7.00pm
at The Sloop Inn.

Present:

Councillors: Cllr I. Forbes, Cllr A. McGuigan, Cllr D. Webster, Cllr C. Stephenson, Cllr J. Barratt.

Proper Officer/Clerk: Mrs S. Rockliff

Members of the Public: none

20. Apologies for Absence

Apologies for absence were received from Cllr R. Wagstaff. Cllr G. Burbidge was not present but had not submitted any apologies.

Resolved that Cllr Wagstaff's apologies for absence be accepted.

21. Declarations of Interest

There were no declarations of interest.

22. Minutes of the Previous Meeting

22.1. The Minutes of the Annual Meeting of the Council held on the 21st May 2018 were considered.

Resolved that the minutes of the meeting be accepted as a correct record.

22.2. The Minutes of the Full Council Meeting held on the 21st May 2018 were considered.

Resolved that the minutes of the meeting be accepted as a correct record.

23. Questions from the Public

There were no questions from the public.

24. Clerk's Report for On-going Matters

24.1. Street lamp number 36 has been reported to Ringways

24.2. Selby District Council (SDC) had been contacted regarding the development at the school and on-going issues.

24.3. The owners of the property with overgrowing shrubbery had been written to.

24.4. The website has been updated and documents required for the 2017/18 AGAR have been published.

Resolved that the clerk's report be noted.

25. Correspondence Received

25.1. Email confirming submission of AGAR to PKF Littlejohn.

25.2. YLCA White Rose Update, including information on the Transparency Code and the Data Protection Act including the requirement to be registered with the Information Commissioner's Office.

25.3. YLCA Records Management Policy template

25.4. Email from North Yorkshire Police and Crime Commissioner regarding a survey for sharing views on Neighbourhood Policing. This has been posted on the website.

25.5. Letter from the Chair of SDC asking for a donation to the Chair's chosen charities.

Resolved that the correspondence received be noted. The clerk to register the council with the Information Commissioner's Office.

26. Street Lamps

There were no reports of faulty street lamps.

27. Planning Matters

27.1. Notices of Decisions were received for The Royal Oak, Hirst Courtney – permission refused, and Lilac Cottage, Hirst Courtney – permission granted.

27.2. There were no planning applications to consider.

Resolved that the Notices of Decisions be noted.

28. Financial Matters

28.1. Councillors received the bank reconciliation to the date of the meeting, noting that the first instalment of the precept from SDC had been received.

28.2. Councillors considered the list of payments to be approved:

Debit Card Payment for A4 paper, Tesco (13/04/18) £5

Debit Card Payment for stamps, Snaith Post Office (21/06/18) £30

Parish Clerk's salary (June) [REDACTED]

Adam's Ground's Maintenance (June) £128.79

E.On (June) £270.58

Total Invoices to be Approved: [REDACTED]

28.3. Councillors received the reconciled bank balance of £7,168.09

Resolved that the above payments be approved. The reconciled bank balance be noted.

29. Parish Matters

Overhanging shrubbery from a property in Hirst Courtney on to the pavement was reported.

Resolved that the clerk would write to the owners of the property asking them to cut them back.

30. Date and Time of Next Meeting:

Monday 23rd July at 7.00pm

The meeting closed at 7.24pm