

**Hirst Courtney and West Bank Parish Council.**  
**Approved Minutes of the Full Council Meeting.**  
**Monday 21<sup>st</sup> May 2018 at 7.30pm**  
**at The Sloop Inn.**

**Present:**

**Councillors:** Cllr R. Wagstaff, Cllr I. Forbes, Cllr A. McGuigan, Cllr D. Webster, Cllr C. Stephenson.

**Proper Officer/Clerk:** Mrs S. Rockliff

**Members of the Public:** none

**9. Apologies for Absence**

Apologies for absence were received from Cllr J. Barratt. Cllr G. Burbidge was not present but had not submitted any apologies.

**Resolved that Cllr Barratt's apologies for absence be accepted.**

**10. Declarations of Interest**

Cllr Forbes declared an interest in a planning application. The application was not an agenda item.

**Resolved that the declaration be noted.**

**11. Minutes of the Previous Meeting**

The Minutes of the Meeting of the Council held on the 30<sup>th</sup> April 2018 were considered.

**Resolved that the Minutes of the Meeting be accepted as a correct record.**

**12. Questions from the Public**

There were no questions from the public.

**13. Clerk's Report for On-going Matters**

The YALC had informed Parish Councils that the government have stated that Parish Councils do not need to appoint a Data Protection Officer. YALC suggested that it may be good practice for larger parish councils to appoint a Data Protection Officer.

**Resolved that the clerk's report be noted. The Parish Council would not appoint a DPO as there was sufficient expertise on the council.**

**14. Correspondence**

Email from Chapel Haddlesey Primary School regarding the proposed federation with Barlow Primary School.

**Resolved that the correspondence be noted.**

**15. Street Lamps**

Street lamp number 36 is either on or off with long breaks between.

**Resolved that the clerk would contact Ringways and ask them to look at it and repair it and assess whether it needed replacing.**

**16. Planning Matters**

Councillors received the Notification of Decision for the development at Hirst Courtney Primary School. Application permitted.

**Resolved that the decision be noted but the clerk to contact Selby District Council Planning to ask for an update on the parish council's request for issues to be addressed before the application was considered.**

**17. Financial Matters**

Councillors considered the list of payments to be approved:

Parish clerk's salary (May): ██████████

Yorkshire Internal Audit Services: £300.00

Adam's Grounds Maintenance: £128.79

E-on (May): £253.73

**Total Invoices to be Approved: £██████████**

**Resolved that the above payments be approved.**

**18. Parish Matters**

**18.1.** Overhanging shrubbery on to the pavement outside a property in Hirst Courtney was reported.

**18.2.** The condition of the grass verges was discussed.

**18.3.** The condition of the Christmas Tree in the playing field was discussed.

**Resolved that the clerk would write to the resident of the property with the overhanging shrubbery. Cllr Wagstaff would ask T.A.Leek & Sons about the possibility of grass verge cutting. Cllrs Wagstaff and Forbes would action the removal of the tree.**

**19. Date and Time of Next Meeting:**

Monday 25<sup>th</sup> June 2018 at 7.00pm

**The meeting closed at 8.00pm**