

**Hirst Courtney and West Bank Parish Council.**  
**Minutes of the Full Council Meeting.**  
**Monday 30<sup>th</sup> April at 7.30pm**  
**at The Sloop Inn.**

**Present:**

**Councillors:** Cllr R. Wagstaff (Chair), Cllr I. Forbes (Vice-Chair), Cllr A. McGuigan, Cllr G. Burbidge, Cllr J. Barrett, Cllr D. Webster.

**Members of the Public:** none

1 **Apologies for absence**

Apologies for absence were received from Cllr C Stephenson. Mrs S. Rockliff (clerk)  
**Resolved that the apologies for absence be accepted. Cllr Forbes to take the minutes of the meeting in the clerk's absence.**

2 **Declaration of interest**

Cllr I Forbes - planning application in hand.

3 **Minutes of the previous meeting**

The minutes of the previous meeting held on 26<sup>th</sup> March 2018 were considered.

**Resolved that the minutes of the meeting be accepted as a correct record**

4 **Questions from the public**

There were no questions from the public.

5 **Clerks' report for ongoing matters**

5.1 Will McDermott Rural Contractors have installed the new fence at the play area.

5.2 GDPR Training. The Clerk attended the training provided by YALC. The new regulations come into force on the 27<sup>th</sup> May 2018. Although the regulations say that everything should be in place by then, the YALC message was that so long as Parish Councils could demonstrate they have made a start to making implementations that would be acceptable. There was a lot of discussion about who could be the Data Protection Officer (DPO) as many companies/people are promoting themselves via e-mails and the Internet saying they can provide the service to councils but there are currently no qualifications/standards for a DPO to be measured by so some providers could be dodgy. Following the training, YALC looked into the matter and have ascertained that they can act as DPO's for councils and will do so for an additional fee. The clerk recommend that the Parish Council use them at least until standards for DPO's have been established.

**Resolved that the Clerk's report be noted – the Clerk to update the website**

6 **Correspondence received**

6.1 Parish Council archives letter. Letter explaining plans for the future of the NYCC archives service.

6.2 YLVA e-mail regarding the offer to be DPO.

6.3 New updated e-mail received from YLCA regarding DPO.

6.4 Statement from Selby District Council regarding S106 payments. There are no payments to the Parish Council.

6.5 E-mail from NYCC regarding the provision of Vehicle Activated Signs (VAS). Carlton Parish Council looked at this last week and decided that they were not going to go into this scheme. However, Carlton are going to look at purchasing a VAS for Hirst Road as there is a continual problem with car drivers speeding as they leave/enter the village. I'm wondering if Hirst Courtney would also like to purchase a VAS, warning drivers about the bend/oncoming vehicles after the

level crossing. Although each Council would purchase its own sign, there might be some discount if the two Councils purchased and installed at the same time.

6.6 Southern CEF e-mail about free training for people who are self employed. Please could it be put on the notice board.

**Resolved that the correspondence be noted**

**With regard to 6.3 it was agreed that YALC would be appointed to provide a DPO service to the council for the immediate future.**

**With regard to 6.5 and the survey being carried out by NYCC it was agreed that the survey be completed on behalf of the Parish Council.**

7 **Street lamps**

The previously reported street lamp issues have been duly reported to Ringway.

8 **Planning matters**

Councillors considered a planning application on behalf of the Royal Oak.

**Resolved that objection be lodged with Selby District Council Planning on the fact that the proposed extension to the existing building would be outside the village envelope.**

9 **Financial matters**

9.1 Councillors considered bank reconciliation to the date of the meeting.

**Resolved that the bank reconciliation be noted**

9.2 Councillors considered the list of payment to be made.

Invoices to be approved

Parish Clerk wages £153.80

Adams Garden Maintenance £128.79

McDermott Rural Contractors £863.70

Eon £238.88

**Resolved that these payments be approved**

10 **Parish matters**

Nothing to report

11 **Date and time of next meeting**

May meeting of the Council Monday 21<sup>st</sup> May 2018 at 7.00pm

The meeting closed at 8.30pm